

**Saint Andrew's Episcopal Church**  
**May 2023 Vestry Meeting Minutes**  
**Wednesday, May 10, 2023, 7:00 PM, Parish Hall**

- 1) Devotional time was led by **Steve Anderson**
  - a) Devotional assignments for remainder of year: June-**Bailey**; Aug-**Monette**;  
Sept-**Barnett**; Oct-**Meinhart**; Nov-**Stinnett**
- 2) Minutes from April 12 Vestry Meeting were approved
- 3) April financials were presented by John Russell and discussed amongst the Vestry. A motion was made to approve April finances, and motion was seconded and approved. The Vestry authorized Martha Lendermon to be designated as the person to make changes as Financial Secretary. This change was approved by all Vestry members.
- 4) Erinn Monette discussed Vestry Meeting time and presentation time limits. All Vestry members were in favor of working towards the goal of keeping meetings at or under the 90-minute mark.
- 5) Updates on 2023 Vestry Goals
  - a) Laura working on Church merchandise
  - b) Erinn working on Sunday school curriculum
  - c) Bill working on Men's club, golf tournament for the Shelby Literacy Council
  - d) Joe discussed possible outreach for a church in Rolling Fork, MS that was damaged during a tornado earlier this year.
  - e) Davis is working on Facebook posts
  - f) Lisa and Keena thinking about Bowling night or trivia night to start supper club
- 6) Presentation and discussion were led by Bill Barnett regarding the security review performed by Chris Edens. Bill Barnett also suggested the website [MinistrySafe.com](https://www.MinistrySafe.com) as a resource. A suggestion that men sit at the end of each aisle during church services was made as well. A motion was made to remove the virtual tour from the church website, establish regular greeters outside, establish procedures for disasters during a sermon, assemble a photo directory of our members, and get a quote for the cost of outside cameras. This motion was seconded and approved by all Vestry members. The remainder

of the suggestions by Chris Edens were tabled until the next Vestry meeting as more information is being requested.

- 7) Joe Stinnett presented on possible new photo directories using Portrait Café. This was tabled until next meeting as more information is being requested.
- 8) Chris Coughlin presented a bid from MW Construction, LLC for the sanctuary wall repair. Chris highly recommended the construction company. Changes will need to be made to the bid in the "Terms and Conditions of Bid" section as well as the "Acknowledgement/Guaranty by Owner" section; however, Option 1 of bid was discussed and approved by all Vestry members.
- 9) Church attendance year-to-date was discussed and reviewed using a handout created by Father Jeff. Church attendance is up compared to 2021 and 2022. However, year-to-date attendance is lower than 2019 attendance. We need attendance to grow going forward.

Meeting adjourned at 8:15 pm.

#### CALENDAR OF COMING EVENTS:

- ASCENSION DAY HOLY EUCHARIST: **Thursday, May 18, at 9 AM**
- MEN'S CLUB MEETING: **Tuesday, May 23, at 6 PM in the parish hall**
- COLLIERVILLE SCHOOLS END: **May 24, with a half day for students**
- PENTECOST SUNDAY & LAST YOUTH SUNDAY SCHOOL UNTIL AUGUST: **May 28**
- CHURCH CLOSED IN OBSERVANCE OF MEMORIAL DAY: **Monday, May 29**
- STAFF PLANNING DAY: **Staff not answering phones that day, Jun 7**
- FIRST-WEDNESDAY FAMILY DINNER: **Jun 7, at 6 PM in the parish hall**
- NEXT VESTRY MEETING: **Jun 7, at 7 PM in the conference room**
- DIOCESAN REDBIRDS NIGHT: **Friday, Jun 9 (sign-up code is in weekly announcements)**
- PAGE ROBBINS GALA: **Saturday, Jun 10, at Shelby Farms by the lake**
- TENNESSEE HISTORICAL COMMISSION AT SAINT ANDREW'S FOR ANNA HOLDEN (SARAH WALNE) PRESENTATION: **Thursday, Jun 15**