

Saint Andrew's Episcopal Church
February 2018 Vestry Meeting
Wednesday, February 7, 2018

7:00 PM: Meeting called to order.

Present: Fr. Jeff, Cynthia Carpenter (Parish Administrator), Martha Lendermon (Financial Administrator), Jane Mills (Treasurer), Rachel Stolzle (Family Life Coordinator), Mary Walton Allen, Hunter Carruthers, Vince Clemmer, Chris Coughlin, Lisa Hawkins, and Lydia Stoner.

Absent: Charles Hall, Gina Harden, and Joe Lee Rape.

1) A time of prayer, meditation, and accountability:

Hunter Carruthers – Prayer for the search for a new Bishop.
Vince Clemmer – Reading from Psalm 37.
Lisa Hawkins – Meditation on the martyred Church.

2) Minutes from January 19 Vestry Meeting Retreat were approved as presented.

3) Treasurer's Report – Jane Mills and Martha Lendermon

January 2018 Financial Statement Reviewed

January 2018 Pledge Offerings

MTD 100.79%
YTD 100.79%

January 2018 Non-Pledge Offerings

MTD 197.81%
YTD 197.81%

January 2018 Cash Offerings

MTD 302.84%
YTD 302.84%

4) Review of the Saint Andrew's Episcopal Church Bylaws – Hunter Carruthers

- Hunter provided a walk-through of the bylaws to familiarize everyone with all articles contained in the document.

- Specifics were emphasized with regard to:
 - Vestry members and officers' responsibilities
 - Standing committees
 - Meetings
 - Indemnification of members and officers
 - Voting
 - Parish meetings
 - Constitution and Canons of the Episcopal Church and the Diocese of West Tennessee.

5) Follow-up on Outreach Discussion from January Vestry Retreat – Lisa Hawkins

- Lisa provided a handout detailing concerns to be addressed and a plan to re-evaluate St. Andrew's outreach activities and donations.
- The plan includes establishment of a committee to develop a vision and mission statement to focus our efforts and evaluate possible partners.
- The first step in the process should be developing a survey to request input from all parish members regarding their desires and priorities. The results of the survey would be considered before revamping the current list of outreach partners.

6) Discussion/Decision on whether to have 2019 Retreat at St. Columba Conference Center

- It was agreed that the annual off-site Vestry retreat was a good exercise and should be continued.

7) Follow-up on Vestry Goals for 2018

- Individual reports deferred to next meeting.

8) Update on Associate Rector Search – Fr. Jeff

- The search continues
- A priest in North Dakota has contacted Fr. Jeff and expressed interest in the associate rector opening.
- A second posting has been made on the Episcopal Digital Network. The posting will run through February 28th.

9) Update on Buildings and Grounds – Chris Coughlin

- The sump pump drainpipe that froze and burst last month has been repaired.
- The new signage for the church will be ordered as previously approved.

10) Other business

- None presented.

11) Calendar reminders

- Sat. February 10: Mardi Gras Party at The Quonset – hosted by the Men's Club (6:30 PM)
- Tue. February 13: Shrove Tuesday pancake supper hosted by EYC (5:30 – 7:30 PM)
- Wed. February 14: Ash Wednesday services (6:30 AM, 12:00 PM, 7:00 PM)
- Fri. February 16: Reflections on Daily Office following Morning Prayer (9:30 AM)
- February 16–18: *Happening Weekend* and *Step Up Weekend*
- Sat. February 17: Dinner out at Mortimer's as a parish (6:30 PM)
- Fri. February 23: Reflections on Daily Office following Morning Prayer (9:30 AM)
- Fri. March 2: Reflections on Daily Office following Morning Prayer (9:30 AM)
- Sun. March 4: Parish Lenten Retreat from 11:30 to 3:00 PM (with lunch first)
 - Stations of the Cross after lunch and before the Retreat (presented by EYC)
 - Children's Retreat upstairs, as well as nursery care
 - Sign-up is required for all parts
- Wed. March 7: Vestry meeting (7:00 PM)
- Fri. March 9: NO Reflections on Daily Office following Morning Prayer
- Sun. March 11: Daylight Saving Time begins at 2:00 AM
- Sun. March 11: Alternative Christian Education for Youth

- March 12–16: Spring Break for Collierville Schools
- Fri. March 16: Reflections on Daily Office following Morning Prayer (9:30 AM)
- Fri. March 23: Reflections on Daily Office following Morning Prayer (9:30 AM)
- Thu. March 29: Maundy Thursday services (12:00 PM, 7:00 PM)
- Fri. March 30: Good Friday service (12:00 PM)
- Fri. March 30: Stations of the Cross (in the sanctuary after the Good Friday service)
- Sat. March 31: Easter Vigil (7:00 PM)
- Sun. April 1: Easter Day services (**9:00 AM** in Sanctuary, **9:00 AM** in parish hall for children, **10:30 AM** in Sanctuary) (no Sunday school on Easter)
- Sun. April 1: Easter Potluck in the parish hall after the 10:30 AM service

9:40 PM: Meeting adjourned.

Minutes prepared and submitted by Vince Clemmer