

Saint Andrew's Episcopal Church
March 2018 Vestry Meeting
Wednesday, March 7, 2018

7:05 PM: Meeting called to order.

Present: Cynthia Carpenter (Parish Administrator), Martha Lendermon (Financial Administrator), Jane Mills (Treasurer), Rachel Stolze (Family Life Coordinator), Mary Walton Allen, Hunter Carruthers, Vince Clemmer, Gina Harden, Lisa Hawkins, Joe Lee Rape and Lydia Stoner.

Absent: Fr. Jeff, Chris Coughlin, and Charles Hall.

1) A time of prayer, meditation, and accountability:

Mary Walton Allen – Reading from *Are We a Judo Christian Nation or Not*, by Ben Carson.

Joe Lee Rape – Prayer for guidance.

2) Minutes from the February Vestry Meeting Retreat were approved as presented.

3) Treasurer's Report – Jane Mills and Martha Lendermon

February 2018 Financial Statement Reviewed

February 2018 Pledge Offerings

MTD 101.20%

YTD 100.82%

February 2018 Non-Pledge Offerings

MTD 81.18%

YTD 139.50%

February 2018 Cash Offerings

MTD 80.60%

YTD 191.72%

4) Outreach Discussion

- 2017 Easter and Christmas outreach distributions were provided for review.
- Any proposed changes to previous distributions should be submitted to Fr. Jeff prior to the April Vestry meeting.

5) Discussion/Update of Vestry goals for 2018

- Hunter Carruthers provided an update on the Saint Andrew's Endowment Fund initiative. His "eyes on" review with Martha Lendermon has been completed.
- Lydia Stoner discussed plans for couples' night out. A draft survey was provided for review. The survey will be used to determine interest, meeting frequency, activities, etc. Mike and Lydia would be available for counseling.
- Lisa Hawkins submitted her proposal for establishment of an outreach committee to everyone prior to the meeting. She requested consideration and input from the group. Plan objectives would be to develop a mission statement, broaden participation in outreach projects, re-evaluate our current outreach partners, and highlight parishioner activities in support of our outreach partners. She spoke of the mission trip she and her daughter Sophie were preparing to take to Haiti as an example of activities that could be presented.
- Gina Harden has completed the time and talent forms review. All forms received as of the last stewardship effort have been recorded and entered. Her "eyes on" review with Cynthia Carpenter will be scheduled.
- Joe Lee Rape will be reaching out to the fire marshal regarding an evacuation plan for Saint Andrew's. A four-hour CPR certification training class can be provided to ushers for free. The only cost would be for books. He provided background information relating to ownership of the parking lot to the south of the church. A meeting with the Town of Collierville is needed to discuss existing leases of the parking lot and its potential paving.
- Mary Walton Allen is working on possible outreach events to be held on the town square.
- Vince Clemmer discussed current updates to the website and mobile app. New pictures being added, several new tabs added to the mobile app, and new links on the website to download the mobile app. Will meet with Rachel to discuss development of an online form for pastoral care requests. Update the vacation Bible school registration form for 2018 if needed and identify new opportunities to utilize the form builder application.

6) Update on Buildings and Grounds – Lydia Stoner

- Update on new church signage.
- Redecorating effort for the church basement. Painting, furniture upgrades, new cabinets, and floor.

7) Other business

- None presented.

8) Closing Prayer – Lisa Hawkins

9) Calendar reminders

- Sun. March 11: Daylight Saving Time begins at 2:00 AM
- Sun. March 11: Alternative Christian Education for Youth
- March 12–16: Spring Break for Collierville Schools
- Fri. March 16: Reflections on Daily Office following Morning Prayer (9:30 AM)
- Fri. March 23: Reflections on Daily Office following Morning Prayer (9:30 AM)
- Thu. March 29: Maundy Thursday services (12:00 PM, 7:00 PM)
- Fri. March 30: Good Friday service (12:00 PM)
- Fri. March 30: Stations of the Cross (in the sanctuary after the Good Friday service)
- Sat. March 31: Easter Vigil (7:00 PM)
- Sun. April 1: Easter Day services (**9:00 AM in Sanctuary, 9:00 AM in parish hall for children, 10:30 AM in Sanctuary**) (no Sunday school on Easter)
- Sun. April 1: Easter Potluck in the parish hall after the 10:30 AM service
- Sat. April 7: Trivia Night at the main clubhouse at Halle Plantation (6:00-10:00 PM)

- Wed. April 11: Vestry meeting at 7:00 PM in the parish hall
- Sat. April 14: Potluck dinner after the 5:00 o'clock service
- April 14-15: Youth Weekend (youth to preach at all services)
- Thu. May 10: Ascension Day Service (11:00 AM)
- Sat. May 12: Garden Party & Fish Fry at 6:30 PM
- Sun. May 13: Parish Breakfast hosted by Men's Club (9:10 – 10:20 AM) –
No Christian Ed

9:00 PM: Meeting adjourned.

Minutes prepared and submitted by Vince Clemmer