

Saint Andrew's Episcopal Church
December 2018 Vestry Meeting
Wednesday, December 12, 2018

6:05 PM: Meeting called to order.

Present: Mary Walton Allen, Hunter Carruthers, Vince Clemmer, Chris Coughlin, Charles Hall, Gina Harden, Lisa Hawkins, Jane Mills (Treasurer), and Lydia Stoner.

Absent: Fr. Jeff, Fr. Joseph, Cynthia Carpenter (Parish Administrator), Martha Lendermon (Financial Secretary), Joe Lee Rape, and Rachel Stolzle (Family Life Coordinator).

1) Minutes from the November Vestry Meeting were approved as presented.

2) Treasurer's Report – Jane Mills

November 2018 Financial Statement Reviewed

November 2018 Pledge Offerings

MTD	88.51%
YTD	97.66%

November 2018 Non-Pledge Offerings

MTD	309.93%
YTD	172.47%

November 2018 Cash Offerings

MTD	132.04%
YTD	151.08%

November 2018 Total Revenues

MTD	131.32%
YTD	106.10%

3) Rector's and Associate Rector's Housing Allowances for 2019.

- A motion was made, seconded and approved to accept the recommended housing allowances proposed by the Finance Committee.

4) Diocesan Commitment for 2019.

- A motion was made, seconded and approved to provide a minimum of \$57,800 to the Diocese as requested in 2019.

5) Saint Andrew's 2019 Budget.

- A motion was made, seconded and approved to accept the 2019 budget as recommended by the Finance Committee.

6) Disbursement of Outreach Donations.

- A motion was made, seconded, and approved to disburse outreach donations in the amount of \$106,553 as recommended by the Finance Committee.

Church Health Center	\$20,000.00	
MIFA	\$16,000.00	
Methodist Alliance Hospice	\$9,000.00	
Collierville Literacy Council	\$8,000.00	
Neighborhood Christian Center	\$8,000.00	
Forever Young	\$6,000.00	
Christian Solidarity International	\$5,000.00	
Emmanuel Episcopal Center	\$5,000.00	
Good Samaritan Outreach Church	\$5,000.00	
Mid-South Food Bank	\$5,000.00	
St. Columba	\$5,000.00	
West TN Haiti Partnership	\$4,053.00	as of 12.10.2018
The Gideons International	\$4,000.00	
Biblical Resource Center & Museum	\$2,000.00	
YMCA	\$2,000.00	
Collierville Education Foundation	\$1,000.00	
Collierville Young Life	\$1,000.00	
Family Violence Council of Collierville	\$500.00	
	\$106,553.00	subtotal

7) Staff Bonuses.

- A motion was made, seconded and approved to pay staff bonuses as recommended by the Finance Committee.

8) Other Business

- A motion was made, seconded and approved to accept the proposal for janitorial services made by MJS Company.
- A motion was made, seconded and approved to purchase an additional piece to add Fr. Joseph's name to the Saint Andrew's sign in front of the church.

9) Calendar reminders

Sun.	Dec 16	Advent Retreat, 12:00–3:30PM (with ordered lunch after 2 nd service) Children's Retreat upstairs at same time with Advent craft activity Advent Lessons & Carols with Choir and EYC (4:00 PM) Nursery will be available all day until 5:00 PM (at the end of Lessons & Carols) Potluck dinner after Lessons & Carols
Fri.	Dec 21	School ends for semester; Christmas break kick-off in PH 5:00–7:00 PM (age 4+)
Sun.	Dec 23	Regular Sunday schedule – alternative Christian Ed for youth
Mon.	Dec 24	Christmas Eve services (4:00 PM Children's Liturgy; 5:30 PM; 9:00 PM)
	Dec 24-25	Office is closed.
Wed.	Dec 26	No staff meeting and no Bible Studies
Sun.	Dec 30	Regular Sunday schedule – alternative Christian Ed for youth
Tue.	Jan 1	Office is closed.
Wed.	Jan 2	No staff meeting and no Bible Studies
Thu.	Jan 3, 10, 17, 24, 31	Food Pantry – donations & volunteers

- Sun. Jan 6 EYC – Feast of Lights at St. Mary’s Cathedral
- Mon. Jan 7 Back to School
- Sun. Jan 13, 27 Inquirer’s Class
Feb 3, 10
- Jan 18-19 Vestry Retreat at St. Columba
- Sun. Jan 20 Parish Breakfast hosted by DOK (9:10 – 10:20 AM) – No
Christian Ed.
- Mon. Jan 21 MLK Holiday – no school
- Sun. Jan 27 Parish lunch at Mortimer’s – nursery available 1:00-4:00 PM
- Sat. Feb 2 Paige Robbins Gala
- Sun. Feb 3 ‘Souper’ Bowl Sunday
- Wed. Feb 13 Vestry meeting (7:00 PM)
- Feb 15-17 Happening weekend
- Fri. Feb 22 Family bowling night at FunQuest
- Sat. Mar 2 Mardi Gras Party at the VFW – hosted by the Men’s Club
(6:30 PM)
- Sun. Mar 3 Bishop’s Visit/Confirmation service at 10:30 AM

6:48 PM: Meeting adjourned.

Minutes prepared and submitted by Vince Clemmer