

**Saint Andrew's Episcopal Church
2019 Annual Vestry Retreat
January Vestry Business Meeting
January 18–19, 2019
St. Columba Episcopal Conference Center**

Friday, January 18

5:00 pm: Fellowship

6:00 pm: Dinner

7:00 pm: Evening prayer led by Father Jeff Marx

January Business Meeting called to order

Present: Father Jeff, Father Joseph, Cynthia Carpenter (Parish Administrator), Rachel Stolze (Family Life Coordinator), Mary Walton Allen, Hunter Carruthers, John Russell, Field Norris, Vince Clemmer, Gina Harden, Joe Lee Rape, and Jenny Cordell

Absent: Lisa Hawkins

Election of Officers

- Sr. Warden: Hunter Carruthers
- Jr. Warden: Vince Clemmer
- Clerk: Jenny Cordell
- Treasurer: Jane Mills

Minutes from December 12, 2018 Vestry meeting were approved as presented.

2019 Budget Review was moved to February business meeting.

Review of budget and balances – notes:

- Reviewed temporary restricted, miscellaneous designated, and EYC balances
- Reserve fund doing well at \$120K; short-term strategy is when we make more than we spend, it goes there. At end of the year it is divided between staff bonuses, outreach, and special projects
- Ended year better financially than started, 10% over in income
- Talk more about budget at next meeting

Liaison & Committee Appointments

Finance Committee

- Jane Mills, Treasurer
- Martha Lendermon, Financial Secretary
- 2019 Vestry liaison appointment: Jenny Cordell
- 2019 Vestry liaison appointment: Mary Walton
- Bill Kitchens' 3-year term ends at end of calendar year 2019
- 2019 appointment: Sally Carruthers
- 2019 appointment: Matthew Monette

Historical Committee

- Lucia Outlan, term ends January 2020
- One appointment needed to replace John Loftin (term was to end January 2021; the new person will serve out this term): Mary Walton to talk to Lucia to see if she has someone in mind
- Margaret Stewart, term ends January 2022
- Suzanne Plyler, term ends January 2023
- One appointment needed to replace David Marsh (term was to end January 2024; the new person will serve out this term): Mary Walton to talk to Lucia to see if she has someone in mind
- 2019 Vestry liaison appointment: Mary Walton

Memorial Committee

- Lucia Outlan
- Suzanne Plyler
- Barbara Jones
- 2019 Vestry liaison appointment: Lisa Hawkins

Saint Andrew Foundation

- Jill Broer
- Bill Felton
- John Loftin
- Lucia Outlan
- Suzanne Plyler
- Fr. Jeff Marx
- 2019 Vestry liaison appointment: Hunter Carruthers

Saint Andrew's Endowment

- Jay Walne, Chairperson, 3-year term ends 2020
- Suzanne Plyler, 2-year term ends 2019
- One 3-year appointment is needed (Bill Kitchens' 1-year term ended 2018)
- 2019 1-year Vestry liaison appointment: Field Norris
 - Hunter will get with Field to discuss the Endowment

Buildings and Grounds Update

- New window project underway to finish repairing all stained-glass windows; already funded, Foundation pays for sanctuary
- New phone system installed January 22–23
- Adding wider walkway and ramp from sanctuary steps straight out to the street and also from the breezeway straight out all the way to the curb (to keep people from walking on the grass to get to the parish hall from cars parked on street)
 - Meets handicap guidelines
 - Foundation pays for sanctuary part of work, budget covers parish hall portion

Other Business

- None

Calendar reminders

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| Sun. Jan 20 | Parish Breakfast hosted by DOK (9:10 – 10:20 AM) – No Christian Ed. |
| Mon. Jan 21 | MLK Holiday – no school |
| Sun. Jan 27 | Parish dinner at 6:00 PM at Mortimer's – nursery available 5:15–8:45 PM |
| Sat. Feb 2 | Page Robbins Gala at Graceland |
| Sun. Feb 3 | 'Souper' Bowl Sunday |
| Wed. Feb 13 | Vestry meeting (7:00 PM) |
| Feb 15–17 | <i>Happening weekend</i> |
| Fri. Feb 22 | Family bowling night at FunQuest |
| Sat. Mar 2 | Mardi Gras Party at the VFW – hosted by the Men's Club (6:30 PM) |
| Sun. Mar 3 | Bishop's Visit / Confirmation service at 10:30 AM |
| Tue. Mar 5 | Shrove Tuesday pancake supper hosted by EYC (5:30 – 7:30 PM) |
| Wed. Mar 6 | Ash Wednesday services (6:30 AM, 12:00 PM, 7:00 PM) |
| Sun. Mar 10 | Daylight Saving Time begins at 2:00 AM
Alternative Christian Education for Youth |

Mar 11–15	Spring Break for Collierville Schools
Wed. Mar 20	Vestry meeting (7:00 PM)
Sun. Mar 24	Parish Lenten Retreat from 12:00 to 4:00 PM (with lunch at 11:40 AM) Stations of the Cross after lunch and before the Retreat (presented by EYC) Children's Retreat upstairs, as well as nursery care
Sun. Mar 31	Celebration of Bishop Johnson and Jean
Wed. Apr 10	Vestry meeting (7:00 PM)
Thu. Apr 18	Maundy Thursday services (12:00 PM, 7:00 PM)
Fri. Apr 19	Church Office Closed at Noon Good Friday service (12:00 PM) Stations of the Cross (in the sanc. right after Good Friday service)
Sat. Apr 20	Easter Vigil (7:00 PM)
Sun. Apr 21	Easter Day services (<u>9:00 AM</u> , <u>9:00 AM children's service</u> , <u>10:30 AM</u>) (no Christian Education) Easter Potluck in the parish hall after the 10:30 AM service
Mon. Apr 22	Church Office Closed
Thu. May 2	National Day of Prayer
Sat. May 4	Installation of new Bishop
Wed. May 8	Last day for Wednesday 10:00 AM Bible study with Fr. Jeff Last EYC Wednesday Bible study Vestry meeting (7:00 PM)
May 11–12	Youth Weekend
Sun. May 12	Parish Breakfast hosted by Men's Club (9:10–10:20 AM) – No Christian Ed.
Wed. May 15	Staff Planning Day
Sat. May 18	Garden Party & Fish Fry at 6:30 PM
Sun. May 19	Last day of regular Christian Education for Youth
Fri. May 24	Last day of school – ½ day
Sun. May 26	Summer Christian Ed for Youth begins
Mon. May 27	Office Closed for Memorial Day
Thu. May 30	Ascension Day Service (11:00 AM)
Jun 10–14	Vacation Bible School, 9–12 each day

Saint Andrew's Episcopal Church
2019 Vestry Retreat
Saturday, January 19, 2019

Present: Father Jeff, Father Joseph, Mary Walton Allen, Hunter Carruthers, John Russell, Field Norris, Vince Clemmer, Gina Harden, Joe Lee Rape, and Jenny Cordell

Absent: Lisa Hawkins

8:00 am: Breakfast and fellowship

9:00 am: Prayer, opening remarks, and introduction of Vestry focus for 2019 by Jeff Marx

- Focus: include each person's "my focus" in specific areas
 - Worship
 - In-reach
 - Outreach
- Vision: set goals for each area, identify what we need to change concretely (improve, omit, add), and identify what we need to maintain

Individually read culture story about "Janet" and reaching consequences of declining communities and discussed in small groups.

Question to consider: what way of life do we create for people to find their heart's desire?

Actions before February meeting

Each Vestry member to:

- Focus more on prayer; commit to morning prayer daily, add evening prayer
- Bring personal plan for growth as a disciple and prayer, work, and study for 3 focus areas: worship, in-reach, and outreach